



Delaware Municipal Web Developers Group

April 25, 2013



Agenda

- Welcome & Introductions
- eGovernment Tools Now Available
 - The Public Meeting Calendar
 - The Public Notices Site
- eGovernment Tools on the Horizon
 - Over the Counter & ePayments
- Open Discussion



The Public Meeting Calendar

- Established originally in 2004, substantially updated in 2012
- Originally open only to state agencies
- The FOIA law requires state agencies to post meetings
 - Agenda
 - Minutes
- This has been the subject of AG's opinions from time to time



The Public Meeting Calendar

- Senate Bill 212 requires GIC to make the Calendar available to municipal governments
- A recent update to the calendar does that and creates a subtle "branding" to help distinguish local from state agency meetings



March 25, 2013

6:00 PM to 8:00 PM

**Delaware City Refining Company's (DCRC's)
Title V Permit Renewal Application and Draft
Permit (Modified)**



March 25, 2013

2:00 PM to 4:00 PM

[Air Quality](#)

**Delaware City Refining Company's (DCRC's) Title V Permit
Renewal Application and Draft Permit (Modified)**



March 25, 2013

2:00 PM to 4:00 PM

[Workforce Investment Board](#)

Quarterly Board Meeting



March 25, 2013

2:00 PM to 4:00 PM

[City of Lewis](#)

Mayor and Council Meeting



The Public Meeting Calendar

- Step one: request creation of a calendar from GIC
 - email to mike.mahaffie@state.de.us



Create

Agency

Agency Name

Website

Department

Department Website

Division

Parent Agency



Show Agency Heirarchy

Is this a local government agency?

Create

Cancel

The Public Meeting Calendar

- Step one: request creation of a calendar from GIC
 - email to mike.mahaffie@state.de.us
- Step two: create an account with our "Single Sign-On" system (SSO)
 - egov.delaware.gov/sso/
 - Don't bookmark this link



The Public Meeting Calendar

- Step one: request creation of a calendar from GIC
 - email to mike.mahaffie@state.de.us
- Step two: create an account with our "Single Sign-On" system (SSO)
 - <https://egov.delaware.gov/sso/>
- Step three: request Calendar access
 - email username and request to mike.mahaffie@state.de.us
- Step four: Helpdesk will contact you with further information



The Public Meeting Calendar

- Let's try it out
 - calendaradmin.delaware.gov



Local Notices

- SB 212 also required us to create a "Legal Notices" site for local governments
- Similar to and linked to the state bids directory
 - bids.delaware.gov
- We created a very simple, WordPress site for local government legal notices
 - Based on news.delaware.gov
 - Many of you already use WordPress



Local Notices

- Step one: request creation of a category for your municipality
 - email to mike.mahaffie@state.de.us
- Step two: we create a username for you on the Local Notices system
 - Take Note: This will be different from your town web site log-in
- Step three: post text-based notices
 - localnotices.delaware.gov



Over The Counter & ePayments

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Open Discussion

- Who has new content or designs to share?
- Who has questions we can tackle?
- Who would like to make a presentation at the next MWDG meeting?





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