

# Formalizing the Delaware.gov hosting relationship

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# A Bit More Formal

- The Municipal Websites Program has grown
- There are added responsibilities and expectations
- There is a risk of losing contact when people move
  - New electeds
  - New staff professionals

# A Draft MOU

- You are looking at an early draft
- Our Deputy Attorney General is reviewing this now
- Assume that there will be (small) changes
- We can adjust to fit our different relationships with different municipalities

# Purpose

- “Defines a partnership”
- We don’t want to let our assumptions about our partnership get in the way of our reality
- If we all understand our roles, we’ll have a smoother time

# Term

- Runs with the web hosting service, but should be revisited periodically
- Re-visit when new leadership comes into office
- 90 day notice
  - Enough time to migrate

# “Non-Appropriation”

- We have to have this in all of our contracts and MOUs
- Reality: They can take away our funding for this

# GIC Responsibilities

- Design and host your site
- Give you a content management system, and training
- Be a technical advisor
- Host MWDG and use it for additional training
- Keep our partners informed of changes

# Municipal Responsibilities

- Provide staff and maintain site content
- Be trained, and be the trainer that's trained in a train-the-trainer approach
- Participate in the MWDG
  - Hello, choir
- Follow the guidelines we set
- Keep GIC informed of changes

# Process

- Feedback from DAG and approval from our executive leadership
- We'll reach out to your municipal leadership, through you, to discuss, adjust, and agree on MOUs on a case-by-case basis

# Formalizing the Delaware.gov hosting relationship

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